

AIR YORKSHIRE AVIATION SOCIETY RULES & CONSTITUTION

1. TITLE

The society shall be called 'Air Yorkshire Aviation Society', herein after referred to as the society.

2. CONSTITUTION

The society shall be run by the members for the members and the conditions of membership may from time to time vary at the discretion of the committee. The society shall run on a non-profit making basis.

3. OBJECTIVES

- a) To help broaden the field of knowledge of all aspects of aviation, with particular emphasis on aviation in Yorkshire.
- b) To publish a monthly journal/newsletter which shall give information on the above subjects.
- c) To arrange and organise talks, presentations film shows, discussions, social functions and other events so that the members may gain additional knowledge and also organise outside events with this aim in mind.

4. MEMBERSHIP

- a) A person shall be regarded as a member only if the appropriate annual subscription is received in full. There shall be two classes of membership.
 - 1) Full membership – Printed Magazine or Electronic Magazine
This is open to all applicants age 18 or over. Full members will pay an annual subscription which entitles them to receive a posted or emailed copy of the monthly magazine and attend all functions/meetings organised by the society. (Please note 4j below)
 - 2) Social Member.
This is open to the immediate family (aged 18 and over) of a full member resident at the same address. Each family member's subscription entitles them to participate in all activities of the society, but will not receive a monthly magazine.
- b) Membership of the society shall not entitle access to any establishment, other than the venue at which the monthly meeting/event is held.
- c) The group is in no way responsible for the individual actions of its members.
- d) It is a condition of membership that any person who makes application for membership agrees to the objectives and rules of the group and pays the appropriate fee. Application must be to the treasurer/membership secretary. Persons fulfilling these conditions shall be considered to be members of good standing, entitled to all benefits applicable to their particular class of membership and able to participate in group activities. The group reserves the right to refuse applications from any person whose membership would not be with these objectives in mind and would be contrary to the interests of the group.
- e) If a breach of these rules be committed by any member, an enquiry shall be called for by the committee. Should a case be proven, the member may be expelled or suspended from the society at the committee's discretion. There shall, however, be a right of appeal. Any subscription outstanding at the time of expulsion shall be forfeited.
- f) No person expelled from membership of the society shall be permitted to rejoin the society.
- g) A membership card is not transferable and shall not be lent to any other person.
- h) Members may resign at any time by informing the treasurer/membership secretary. Any subscription outstanding at the time of resignation shall be forfeited unless agreed otherwise by the committee.
- i) Only paid up members will be eligible to receive trophies-prizes etc. at any organised competition.
- j) Members may bring a maximum of two people under the age of 18 as a guest to society meetings/events
- k) Members must not regularly forward the monthly magazine (printed or e-mag) to anyone who should otherwise become a member in their own right. The magazine CAN be forward on an occasional ad-hoc basis for publicity purposes

5. SUBSCRIPTION

- a) Members shall be required to pay an annual subscription, the rate of which will be decided by the committee and agreed by the members at each AGM.
- b) Subscriptions shall run from the 1st January to the 31st December. A member joining at the beginning of the subscription year shall pay a full year's dues. Members joining after will pay a pro-rata fee of the full rate to be determined by the treasurer/membership secretary. A member who has not paid a full subscription by 1st January shall be deemed to have lapsed membership and entitlement to a magazine until the subscription has been paid. Back issues may be given at the discretion of the treasurer/membership secretary

6. ANNUAL GENERAL MEETING

- a) The policy of the society shall be that agreed upon by the members at the AGM and shall be given effect by the committee elected in accordance with rule 7
- b) The AGM shall be held in November and the committee's reports and society's accounts shall be presented thereat.
- c) Fifteen members present shall be deemed to form a quorum.
- d) Notice of the AGM shall be given in the society's journal for the previous month.
- e) Notices of motions for the AGM are to be given or sent to the chairman/chairwomen in writing at least 14 days before the AGM.
- f) A summary of the proceedings shall be written, and a copy of which can be requested by a full member 6 weeks after the AGM, which will be sent out with the next magazine after the request, unless a stamped addressed envelope is submitted.

7. THE COMMITTEE

- a) The committee shall comprise the following members, to be elected at the AGM - Chairman/chairwomen, Treasurer/membership secretary, Secretary, Editor, Meetings Co-coordinator, Visits Organiser. Plus any additional members deemed necessary (number unspecified).
- b) Any member wishing to offer themselves for election to the committee shall send their names to the Chairman/Chairwomen in writing, before the AGM, specifying which office they wish to stand for, accompanied with the names of two seconder's.
- c) Members of the committee shall hold office for one year. i.e. until the following AGM.
- d) The committee shall meet at least four times per year and are responsible for the organisation and running of the society.
- e) Four members shall constitute a quorum at committee meetings.
- f) Should the Chairman/women be present, he/she will automatically take the chair at the committee meeting. If he/she is not present, then a nominated committee member shall chair the meeting.
- g) Every member of the committee present at any particular meeting shall have one vote. If the vote is equal the chairman/women of the meeting shall have an additional casting vote.
- h) Members other than the committee members can only attend a committee meeting with the agreement of the majority of the committee members present, but shall not participate in any discussion unless invited to do so by the committee.
- i) Should any member of the committee wish to resign their office, notice of their intention must be given in writing to the secretary at least one month before the next meeting of the committee.
- j) The committee may require any of its members to resign their office by a vote of 66% of the remaining committee in favor of their doing so. If such a vote is given the committee member shall resign immediately, pending an EGM confirming the committee's decision.
- k) The officers shall have powers to fill vacancies in the committee during the year and shall exercise these powers as soon as the vacancy occurs. Members so co-opted shall resign with the rest of the committee at the AGM and offer themselves for re-election if they so wish.
- l) The committee shall nominate one of it's members to keep minutes of all committee meetings. Any member may inspect these minutes in due course upon request to the responsible committee member.
- m) If any member is dis-satisfied with the activities organised by the committee or the running of the society in general, then such disagreements must be presented in writing to the chairman/women of the society and a reply shall be given in writing, within one month, the member may be invited to appear at a committee meeting.
- n) The committee shall have the power to appoint and delegate whatever authority it deems necessary to individuals of members of sub-committees formed for such specific purposes as the committee deem necessary. These individuals or members of such committees need not be members of the main committee or of the society.
- o) The status of all committee members shall be honorary.

8. EXTRAORDINARY GENERAL MEETINGS

An EGM of the society shall be convened

- a) By the committee at any time they deem advisable.
- b) On receipt by the chairman/women of a requisition signed by not less than 25% of the members of the society, and shall be held within two months of the receipt of such a requisition. The requisition shall state the purpose for which such a meeting is being convened, and the term's of any motion which it is intended to bring before the meeting.
- c) The date of the EGM will be publicised in the society's magazine, no further notice being needed..

9. FINANCE

- a) The financial period shall end on the 31st October.
- b) All monies belonging to the society shall be paid into a bank account or accounts in the name of the society, which have been chosen by the committee. However a cash float of £500.00 maximum may be held by the treasurer at any time.

- c) Cheques will be signed by the treasurer. However in the event of the treasurer being unavailable for any reason, other committee members may be appointed to sign cheques and/or act as treasurer during this period. The committee shall stipulate dual signatories if deemed necessary for any reason whatsoever.
- d) On behalf of the membership, the committee shall control the finances of the society through the elected treasurer. No liability shall be incurred by any member on behalf of the society unless authorised by the committee in writing. A copy of this authorisation must be filed with the treasurer.
- e) All receipts and expenditure shall be recorded by the treasurer of the society and a statement of accounts for current financial year shall be submitted to the AGM of the society and at any other such time as requested by the committee.
- f) A copy of the annual statement of accounts shall be available from the treasurer, to any member submitting a request accompanied by a stamped addressed envelope.
- g) An auditor may be appointed by the committee at each AGM. The auditor need not necessarily be a member of the society. He/she shall audit the annual statement of accounts and balance sheet and shall certify the same.

10. MISUSE OF GROUP TITLE

No member shall give the name of the society, or pledge its credit, or incur liability in its name in any transaction or advertisement either verbally, written or by electronic means, or use the address of the society for any business, or use its name to gain access to any establishment, except as may be authorised by the committee.

11. REVISION OF THE RULES

Any of the society's rules may be altered in any way, or cancelled, on a proposal carried by a majority at the AGM or at an EGM, or by replying within 2 months of the dispatch of proposals in a postal ballot, the committee will decide whether a proposal be voted for by post, or at an AGM or EGM.

12. WINDING UP

- a) Any proposal to wind up the society shall be voted on by means of a postal ballot and must be passed by a majority of at least 75% of the votes returned. Votes will be counted one month after the dispatch of the ballot papers.
- b) If a full committee, as defined under rule 6(a), cannot be returned it may result in the automatic winding up of the society, unless the committee which has been returned decide that it will be possible to continue operating in a manner which is not detrimental to the society.
- c) In the event of the winding up of the society, any balance of its funds or proceeds from the sale of other assets shall be donated to an aviation charity or museum selected by the committee.

13. APPLICABILITY OF THE RULES

- a) Any member may be supplied with a copy of these rules and any amendments thereto on request
- b) All members shall be subject to these rules regardless of their having been read or otherwise by each member. A notice to this effect to be given upon application for membership.
- c) Any amendments to these rules will also be noticed in the society's magazine as soon as practical after such amendment is agreed by the committee but will not take effect until after such notice.

THESE RULES WERE FIRST AGREED BY COMMITTEE 20 DECEMBER 1989 AND LAST AMENDED 15 OCTOBER 2013